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**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ARIZONA**

,	)	No. CV-__-____-PHX/PCT-GMS
Plaintiff,	)	
vs.	)	<b>ORDER SETTING RULE 16 CASE MANAGEMENT CONFERENCE</b>
,	)	
Defendant.	)	
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Pursuant to Rule 16 of the Federal Rules of Civil Procedure, a Case Management Conference is set for **[DATE]** in Courtroom 602, Sandra Day O'Connor U.S. Federal Courthouse, 401 W. Washington St., Phoenix, Arizona 85003-2151. In preparation for this Case Management Conference, it is hereby Ordered as follows:

- A.     Initial Disclosures.
- The parties shall provide initial disclosures in the form and on the schedule required by Federal Rule of Civil Procedure 26(a)(1). The parties shall file with the Clerk of Court a Notice of Initial Disclosure; copies of the actual disclosures need not be filed.
- B.     Rule 26(f) Meeting and Case Management Report.
- The parties are directed to meet and confer at least 21 days before the Case Management Conference as required by Federal Rule of Civil Procedure 26(f)(1). At this meeting the parties shall develop a joint Case Management Report which contains the following information in separately numbered paragraphs:

1           1.       The parties who attended the Rule 26(f) meeting and assisted in developing the  
2 Case Management Report and the date of the meeting;

3           2.       A list of the parties in the case, including any parent corporations or entities  
4 (for recusal purposes);

5           3.       A short statement of the nature of the case (**3 pages or less**), including a  
6 description of each claim and defense;

7           4.       The jurisdictional basis for the case, describing the basis for the jurisdiction  
8 (see the accompanying footnote) and citing specific jurisdictional statutes;<sup>1</sup>

9           5.       Any parties which have not been served and an explanation of why they have  
10 not been served; and any parties which have been served but have not answered or otherwise  
11 appeared;

12           6.       A statement of whether any party expects to add additional parties to the case  
13 or otherwise to amend or supplement pleadings (the Court will set a deadline of not later than  
14 60 days after the Case Management Conference to join parties and amend or supplement  
15 pleadings);

16           7.       A listing of contemplated motions and a statement of the issues to be decided  
17 by these motions (including motions under Federal Rules of Evidence 702, 703, 704,  
18 and 705) and whether a party wishes to file a case dispositive motion prior to the initiation  
19 of discovery;

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21 <sup>1</sup> If jurisdiction is based on diversity of citizenship, the report shall include a statement of the  
22 citizenship of every party and a description of the amount in dispute. *See* 28 U.S.C. §1332.  
23 The parties are reminded that (1) a corporation is a citizen of the state where it is  
24 incorporated and the state of its principal place of business and (2) partnerships and limited  
25 liability companies are citizens of every state in which one of their members or partners  
26 resides. *See* 28 U.S.C. §1332(c); *Indus. Tectonics v. Aero Alloy*, 912 F.2d 1090, 1092 (9th  
27 Cir. 1990); *Belleville Catering Co. v. Champaign Market Place, L.L.C.*, 350 F.3d 691, 692  
28 (7th Cir. 2003). The parties are further reminded that the Federal Rules of Civil Procedure  
do not provide for the use of fictitious parties and that the naming of a “John Doe” or “ABC  
Corporation” party “casts no magical spell on a complaint otherwise lacking in diversity  
jurisdiction.” *Fifty Assocs. v. Prudential Ins. Co. of Am.*, 446 F.2d 1187, 1191 (9th Cir.  
1970) (citations omitted).

1           8.     Whether the case is suitable for reference to a United States Magistrate Judge  
2 for a settlement conference or trial;

3           9.     The status of related cases pending before other courts or other judges of this  
4 Court;

5           10.    A statement of when the parties exchanged Federal Rule of Civil Procedure  
6 26(a) initial disclosures. The Court expects that consistent with the Rules, initial disclosures  
7 will have been exchanged at least seven (7) days prior to the Rule 16 Pretrial Management  
8 Conference, if not earlier. *See, e.g.*, Rule 26(a)(1)(C). A review of the disclosure statements  
9 and materials provided therewith may assist in making the Rule 16 conference more  
10 productive. If the parties have not exchanged initial disclosures prior to the Rule 16  
11 conference they should be prepared to explain to the Court why the mutual exchange has not  
12 occurred;

13          11.    A discussion of any issues relating to disclosure or discovery of electronically  
14 stored information, including the form or forms in which it should be produced (*see*  
15 Rules 16(b)(5), 26(f)(3));

16          12.    A discussion of any issues relating to claims of privilege or work product (*see*  
17 Rules 16(b)(6), 26(f)(4));

18          13.    A discussion of necessary discovery, including:

- 19               a.     The extent, nature, and location of discovery anticipated by the parties;  
20               b.     Suggested changes, if any, to the discovery limitations imposed by the  
21                       Federal Rules of Civil Procedure and Local Rule of Civil Procedure  
22                       16.2;  
23               c.     The number of hours permitted for each deposition, unless extended by  
24                       agreement of the parties.

25          14.    Proposed specific dates for each of the following (deadlines should fall on a  
26 Friday unless impracticable):  
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- a. A deadline for the completion of fact discovery;<sup>2</sup>
- b. Dates for full and complete expert disclosures under Federal Rule of Civil Procedure 26(a)(2)(A)-(C);
- c. A deadline for completion of all expert depositions;
- d. A deadline for filing dispositive motions;
- e. A date by which the parties shall have engaged in good faith settlement talks.

In proposing such deadlines, the parties should keep in mind that civil trials should occur within eighteen (18) months of the filing of the complaint. 28 U.S.C. Sec. 473(a)(2)(B) (2006). The Case Management Order will specify trial scheduling up to the final pretrial conference. The Court anticipates setting trial shortly after the final pretrial conference. **Thus, once the dates have been set in the Case Management Order the Court will not vary them in the absence of good cause, even should the parties stipulate to do so. The Court does not consider settlement talks or the scheduling of mediations to constitute good cause for an extension.**

15. Whether a jury trial has been requested and whether the request for a jury trial is contested (if the request is contested, briefly set forth the reasons);

16. The estimated length of trial and any suggestions for shortening the trial;

17. The prospects for settlement, including any request of the Court for assistance in settlement efforts; and

18. Any other matters that will aid the Court and parties in resolving this case in a just, speedy, and inexpensive manner as required by Federal Rule of Civil Procedure 1.

The parties shall jointly file the Case Management Report with the Clerk not less than

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<sup>2</sup> The discovery deadline is the date by which all discovery must be completed. Discovery requests must be served and depositions noticed sufficiently in advance of this date to ensure reasonable completion by this deadline, including time to resolve discovery disputes. Absent extraordinary circumstances, the Court will not entertain discovery disputes after this deadline.

1 seven days before the Case Management Conference. It is the responsibility of Plaintiff(s)  
2 to initiate the Rule 26(f) meeting and preparation of the joint Case Management Report.  
3 Defendant(s) shall promptly and cooperatively participate in the Rule 26(f) meeting and  
4 assist in preparation of the Case Management Report.

5 C. Case Management Conference and Order.

6 The Court directs counsel to Federal Rule of Civil Procedure 16 for the objectives of  
7 the Case Management Conference. Counsel who will be responsible for trial of the lawsuit  
8 for each party shall appear and participate in the Case Management Conference and shall  
9 have authority to enter into stipulations regarding all matters that may be discussed.  
10 A continuance of the Case Management Conference will be granted only for good cause and  
11 will not be granted beyond the time limit set forth in Federal Rule of Civil Procedure 16(b).

12 During or after the Case Management Conference the Court will enter a Case  
13 Management Order. The form of the Court's standard Case Management Order can be found  
14 on the Court's website at [www.azd.uscourts.gov](http://www.azd.uscourts.gov) under Judges and Courtrooms and Orders,  
15 Forms and Procedures. The Court fully intends to enforce the deadlines in the Case  
16 Management Order. The parties should plan their litigation activities accordingly.

17 D. Other Matters.

18 Counsel for all parties are expected to comply fully with the Federal and Local Rules  
19 of Civil Procedure and to minimize the expense of discovery. Counsel should ensure that all  
20 pleadings comply with Local Rules of Civil Procedure 7.1 and 7.2.

21 The Clerk of the Court shall send copies of this Order to all counsel of record and to  
22 any parties appearing in propria persona.